

O/o. The Secretary,  
A.P.T.W.R.E.I. Society ®  
Gurukulam, D.S.S. Bhavan,  
Masab Tank, Hyd.

Memo.Rc.No.E2/02/M.R./2012.

Dated: 09/10/2012.

Circular

Sub:- Gurukulam, Hyderabad - Admin. - Submission of Medical bills for reimbursement - Certain instructions - Reg.

Ref:- Circular Rc.No.E2/MR-1/2012 dated: 08-10-2012 of the Joint Secretary (FAC), Gurukulam, Hyderabad.

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In the reference cited above, Gurukulam, Hyderabad was already issued certain instructions for reimbursement of medical bills in duplicate and directed to Scrutiny below Rs: 50,000/- in district level by Superintendent, Medical Board of concerned district.

Further, it is noticed that some of the Principals / OSD's are sending medical bills without scrutinising the bills with concerned District level Superintendent, Medical Board / Hospitals. Otherwise, the medical bills will not be admitted and returned back to the concerned institutions.

In view of the above, all the Principals / OSD's are directed to follow up the above instructions and also submit the following details of the concerned individual for sanction of medical bills :

Name of the institutions	Name of the Bank.	Account NO.	Bank Code	I.F.S.Code
01	02	03	04	05

Sd  
Joint Secretary (FAC)

To  
All the Principals / OSD are of the State.