

O/o the Secretary,
Gurukulam, 2nd Floor,
DSS Bhavan, Masab Tank,
Hyderabad.

C I R C U L A R

Memo No.2021/Accts/2011-12

Date: 03.01.2012

Sub: Gurukulam, Hyderabad - Updation of data in Financial Accounting system of their institutions for the year 2010-11 by March' 2012 - Instructions - Issued - Reg.

- Ref: 1) Circular Memo No.F2/2021/2010-11, Dt:29.12.2010 of Secretary, Gurukulam, Hyderabad.
2) Oral instructions issued in Video Conferences by the Secretary, Gurukulam, Hyderabad.
3) Memo Rc.No.1709/Accts/2011-12, Date:24.01.2012.

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In the reference 1st cited, instructions were issued to all the Principals/OSDs of Gurukulam institutions to update the data in Financial Accounting System of their institutions for the year 2010-11 by 15.02.2011. Subsequently, instructions were issued in the Video Conferences to complete the updation of date pertaining to the financial year 2010-11 immediately and generate the bills in Financial Accounting System only for the year 2011-12 vide ref.2nd cited.

In the ref.3rd cited, instructions were issued to all the Principals/OSDs of institutions which have generated March, 2010 bills in April, 2011 and the institutions which have entered pay bill data for (2) months and stopped. They were also informed that the whole incorrect data of the above institutions relating to pay bills will be deleted and they have to contact NIC, Hyderabad and enter the data afresh before February 15th, 2012 in co-ordination with NIC, Hyderabad and Gurukulam Head Office. Their salaries will be released based on the hard copy / Fax of their proposal for January, 2012.

All the Principals/OSDs of the Gurukulam institutions are once again requested to complete the updation of 2010-11 data in Financial Accounting System by 1st March, 2012 without fail. The data for the year 2011-12 will be automatically taken upto 31st March, 2012 only (ie.,) till the closure of the Financial Year 2011-12 and from 1-4-2012 entries for the fresh financial year 2012-13 only will be accepted and no previous year entries will be allowed.

The above instructions shall be followed scrupulously

Sd/-
SECRETARY

To
All the Principals/OSDs of Gurukulam Institutions.

Copy to:-

The Deputy Secretary (Accts), Gurukulam, Hyderabad.

All the Project Officers of ITDAs.

All the Addl. Joint Collectors of Non-ITDA Districts.

Gurukulam Cells.

Internal Auditors of Gurukulam Head Office, Hyderabad.

✓ SIO, NIC, APSU, Hyderabad

Sri T.H. Rao, Sr. Technical Director, NIC APSU, Hyderabad

//f.b.o.//


Deputy Secretary (Accts.)

8/2/12